

BDB FIT OUT APPLICATION FORM**Standard Requirement of Splitting**

S.No.	Check List	✓ OR x	REMARK
1	Client :		
2	Premises No :		
3	Adjacent Premises No:		
4	Architect :		
5	Interior Designer :		
6	MINIMUM Builtup AREA above 1000 s.ft. : Carpet AREA :		
7	Area of Split of Office in Multiples of 300 s.ft. Built-up Area		
8	File No :		
a	All drawings to be in mm		
b	Minimum size of Drg A3		
c	All text, dimension, Symbols must be Bold, Clear, Readable		
I	Minimum 2 Sets of Drawings with Stamp & signature of Partners/Directors		
II	Consent Letter Form Adjacent Premises		
III	Notarized Indemnity Bond For Splitting and wall Construction on Rs. 200/-Stamp paper or Franking		
IV	Fee For Structural Stability Certificate		
V	Fees For M.M.R.D.A Strutiny		
VI	Fees For C.F.O Approval		
RECIVER SIGN:-		APPLICANT SIGN:-	
INWARD STAMP:		OUTWARD STAMP:	