

BDB FIT OUT APPLICATION FORM

Standard Requirement of Fit-out Asbuilt Drwg 2 sets / Revisions (For < 600 Sq Ft area offices)

S.No.	Check List	✓ OR x	REMARK
1	Client :		
2	Premises No :		
3	Architect :		
4	Interior Designer :		
5	Builtup AREA : Carpet AREA :		
6	File No :		
a	All drawings to be in mm		
b	Minimum size of Drg A3		
c	All text, dimension, Symbols must be Bold, Clear, Readable		
I	Furniture Layout with Position of Safe : Size, Height, Location and Weight; with Full Height Section; Table of Legend & Notes showing Full Height Partition shown as____(description of material) & Half Height Partition Shown as____(description of material) .		
II	Main Door Elevation Layout (wall paneling not more than [21" x 2"] 534mm x 50mm)		
III	Partition Layout (cabin sizes in mm & area in Sq Mt)		
IV	Sectional Elevation (showing full Height above false ceiling upto True ceiling)		
V	Fire Fighting Layout		
	a)Water Sprinkler (dia of pipe)		
	b)Smoke Detector, Heat Detector & Alarm Layout		
VI	AC Ducting Layout		
	a) Layout of FCU with Ducting (No of FCU x Capacity of each FCU), b) Chilled Water Line (supply & return with assesories) & Drain Out Line, c) Table of comparison - allotted FCU & proposed FCU, d) Location of Trap Door with sizes, e) Location of each Thermostat, (No of FCU allotted by BDB = No of Thermostat allotted by BDB)		
VII	Electrical Layout		
	a) Single Line Diagram		
	b) Total Power Load Calculation		
	c) Lighting & Equipment Layout		
	d) Trunking / Conduit layout if wiring in floor		
VIII	Plumbing Layout with following details :		
	a) water supply layout with separate Domestic Water Supply & Flushing Water Supply, dia of pipes		
	b) drainage layout with separate Soiled Lines & Waste Lines, dia of pipes with mention floor height & level		
IX	Refund Application Letter		
X	Copy Of Termite Treatment certificate		
	RECIVER SIGN :	APPLICANT SIGN:	
INWARD STAMP:-		OUTWARD STAMP:-	